



DECEMBER 2012

rcts.org.uk

BRANCH LIAISON SECRETARY

Alan Cooke, 23 Haig Drive, Slough, SL1 9HA

Telephone: 01753 571257 ----- e-mail: liaison@rcts.org.uk

44.01 2013 RECRUITMENT INITIATIVE As a reminder or for information, below is the letter written by the Chairman Gordon Davies which was sent out to all Branch Secretaries and Chairmen by e-mail earlier in December.

2013 BRANCH RECRUITMENT INITIATIVE

In a drive to increase membership at the beginning of this year we had a special offer which resulted in the recruitment of **30** new members into the Society. Let us see if we can exceed that number in 2013. At many branch meeting we have regular visitors, so why not try and encourage them to join the RCTS and enjoy its benefits.

A special offer of **£15** will apply to anyone wishing to join the Society at branch events. The period of this special recruitment campaign will be from 1st January 2013 and will continue until the 30th June 2013. The normal six months offer from July to December at £12.50 will then apply.

1) The **£15** offer applies to anyone filing in an application form at either a branch meeting or branch exhibition or sales stand and handing over their hard earned pennies at that event. Payment can be either by cash or cheque. Cheques should be made out to 'The Railway Correspondence & Travel Society'

2) The reduced rate will not apply to anyone taking away a Recruitment Pack and filling the application form at home and posting it in at a later date.

3) 'New Member' applies to anyone not currently a member of the Society but a 'New Member' can apply to a lapsed member. They may even get their old membership number back.

4) Any existing member who wants to renew their current membership at the reduced rate will be very politely refused as the incentive scheme is to get new people into the Society; the reduced rate is for 'New Members'.

5) Can the branch secretary or whoever is dealing with the paper work collate the application forms and endorse them with '2013 BRANCH RECRUITMENT INITIATIVE' then send all the details to:- Vron Cooke, Asst. Treasurer, New Members, 23 Haig Drive, Slough SL1 9HA as soon as possible so that Vron can process the paperwork quickly for Richard Morris.

Let us hope we can recruit even more new members with this initiative in 2013 and as always 'Good Luck' with your efforts.

Can branch Secretaries and Chairmen please ensure that all attending branch meetings are made aware of this initiative. This is an occasion where all are asked to take part to ensure that 2013 is the first in many years when Society membership is higher than the previous year.

44.02 BRANCH SECRETARIAL CHANGES There are a couple of changes to report.
44.02.01 South Wales / De Cymru Branch – Lindsay Bryant takes over in January 2013. His contact details are: --
5 Woodstock
Pencoed
Bridgend
CF36 6ST
E-mail Lindell.woodstock@talktalk.net

44.02.02 East Midlands Branch – Rodney Allen took over this role in December. His contact details are: --
43 Acton Road
Long Eaton
Nottingham
NG10 1FR
E-mail Rodney43Allen@hotmail.co.uk

44.03 WILL AND BEQUESTS FORMS As you may recall these were included with an issue of the RO in 2009 and were intended for those members who wanted their railway collections to go to a good home and to be of benefit to the Society when they receive the call to 'Top Shed'. About 20 of these were received and carefully logged and stored by the Society Secretary. For further information please refer to Section 12.01 of the Branch Officers' Handbook; it is suggested that all branch secretaries familiarise themselves with it in case they are contacted by the family of the Solicitor acting on behalf of the member's estate. All members will have received a further mailing of the forms with the January RO and it is hoped that all branch Secretaries or Chairmen will encourage all their branch members to complete a form to ensure the future security of their collections.

44.04 EXPENSES CLAIMS Included with this mailing is a revised version of the Officers Expenses Claim form which includes a request for officers' bank account details to be included so that expenses can be paid electronically. This is due to the costs charged by the bank for each cheque presented. In future can please submit all claims using this version. Please note this is in the form of an Excel Spreadsheet which will add up the total in each column for you. So remember to print it once you have completed it, not before. (See **Appendix A**).

44.05 BRANCH AGM MINUTES Can I remind all branch Secretaries to send me a copy of their branch AGM minutes once they approved and distributed. This is so they can be archived and reviewed for any common issues and themes that are in common to more than one branch. Any issues thus raised can be considered by the MC.

44.06 2013 REGIONAL MEETINGS At the MC meeting held on 1st December it was agreed that they would take place this year but with some changes. Rather than all issues raised for discussion coming from the MC, all the Regional Meetings Chairmen have been asked to come up with potential topics for discussion. So if you have burning issues that you want discussed then please get in touch with your local Meeting Chairman. Further information on your local Regional Meetings Chairman can be found on page 2.01 of the Branch Officers Handbook.

44.07 HI VISIBILITY CLOTHING A stock of RCTS branded Hi Visibility vests are available for wearing on official Branch or Society visits only. They are £6 each in Medium, Large and Extra Large sizes only. Any branch officer that would wish to purchase one can they please contact the Windsor & Maidenhead Branch via e-mail at maidenhead@rcts.org.uk.

44.08 2013 SOCIETY AGM This is set for 13th April and will again be held at the Britannia Coventry Hotel, Fairfax Street Coventry, CV1 5RP. Details of the full day's events will be announced in future issues of the Newsletter, RO and on the Society's website.

44.09 2013 MEMBERSHIP APPLICATION FORMS A current version is now available from Bob Ballard, Society Stationary Officer. Can all branches please contact Bob for their supplies so that all membership packs given out are up to date with the latest membership rates and the removal of reference to payment by credit card. Bob can be contacted at: --

1, Henders,
Stony Stratford,
Milton Keynes,
MK11 1RB
E-mail wrb.rcts@btinternet.com

44.10 ANNUAL GENERAL MEETING & MEMBERS WEEKENDS

		DATE	BRANCH	VENUE	HOTEL
2013	AGM	Saturday 13 th April	One Day Event Organised by the MC	Coventry	Britannia Hotel
	MW	Friday 18 th October to Sunday 20 th October	John Day & his Team	Crawley	Gatwick Worth Hotel

Further details will be published in the RO, Newsletters and the website nearer the event.

Belated compliments of the season and best wishes for a successful 2013. Thank you everybody for helping to make the RCTS BRITAIN'S LEADING RAILWAY SOCIETY

The information contained in this newsletter is for use of RCTS Officers and Members only and should not be communicated outside the society.

Alan Cooke
Branch Liaison Secretary

29th December 2012

RCTS

Officer's Expense Claim

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for (print name)
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Notes for completion:

MEMBERS MUST SUBMIT BILLS, RECEIPTS ETC SUPPORTING THEIR CLAIM.

*Expense should be Stationery, Postage, Telephone, Travel or specified other

* for specific event, eg MC meeting, include date otherwise month or period Q1 Nov-Jan Q2 Feb-Apr Q3 May-Jul Q4 Aug-Oct

** Could be MC member responsibility of Publicity, Treasurer, Branch liaison or Membership, or other such as specific publication

doc(s): it helps the Treasurer, especially where there is a lot, if supporting documents are numbered

VAT: if unsure about VAT just complete TOTAL column and indicate relevant analysis columns

REMEMBER TO INCLUDE YOUR FULL POSTAL ADDRESS AND A STAMPED ADDRESSED ENVELOPE

[illegible]

*Expense	doc(s)	TOTAL
Total claimed		0.00

Send claim to: RCTS Treasurer Reg Wood
70 Heathfields
Downend
BRISTOL
BS16 6HS

YOUR BANK DETAILS FOR ELECTRONIC PAYMENT

Bank Branch address

Sort Code

Account No

Account Name	Account Type	Account Number	Account Balance
Account Name	Account Type	Account Number	Account Balance

Signed

Date _____